

SCHOOL OF

HUMANITIES, ARTS, AND SOCIAL SCIENCES

# DEPARTMENT HEAD’S ANNUAL ASSESSMENT OF FACULTY

Faculty Member \_\_\_\_\_\_\_\_SAMPLE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department Head/Evaluator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Member’s Mentor(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

On what basis have you compiled this assessment? (Evaluator: please check all boxes that apply)

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| 1. I have read student evaluations |  |
| 2. I have observed in the lab, studio, or classroom |  |
| 3. I have observed performances and/or presentations by the faculty member |  |
| 4. I have observed performances and/or presentations by the students of the faculty member |  |
| 5. I have reviewed publications |  |
| 6. I have reviewed Digital Measures reports |  |
| 7. I have reviewed the Bio-Sketch |  |
| 8. I have reviewed the Curriculum Vitae  |  |
| 9. Other: |  |

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|  | Below Benchmark |  | Above Benchmark |
| **TEACHING** Percentage applied = \_\_\_\_\_\_\_\_\_\_ | for Dept |  | for Dept |
|  |  |  |  |
| 1. Effectiveness in teaching less advanced students |  |  |  |  |  |
| 2. Effectiveness in teaching more advanced students |  |  |  |  |  |
| 3. Depth of knowledge of the subject matter taught  |  |  |  |  |  |
| 4. Currency of the subject matter taught |  |  |  |  |  |
| 5. Response of students to the faculty member |  |  |  |  |  |
| 6. Teaching load in comparison to others in the department |  |  |  |  |  |
| 7. Effectiveness in mentoring undergraduate students |  |  |  |  |  |
| 8.Effectiveness in mentoring graduate students |  |  |  |  |  |
| 9. Participation in accreditation reporting (e.g.Digital Measures)  |  |  |  |  |  |
| 10. Other: |  |  |  |  |  |

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| Strengths as a teacher: **(ITEM #3 in Biosketch)**1. Teaching Scores: Spring 20xx HIST 4750 19 students; course score: 4.5; teacher score: 4.88; Response rate: x% HIST 6750 19 students; course score: 5.0; teacher score: 5.0; Response rate: x% Fall 20xx HIST 4750 19 students; course score: 4.5; teacher score: 4.88; Response rate: x% HIST 6750 19 students; course score: 5.0; teacher score: 5.0; Response rate: x%2. Student Advising and Thesis/Dissertation Committees: UG student advising and mentoring of (disciplinary particulars) majors: 10 students Dissertation Chair: Student’s Name, Home Department; Title of Dissertation; Milestones (dates of candidacy exam; prospectus approved; dissertation defense).  Committee Member: Student’s Name, Home Department: Title of Dissertation; Milestones (dates of candidacy exam; prospective approved; dissertation defense). 3. Curriculum Design/New Courses developed4. Narrative summary offered by Evaluator |
| Weaknesses as a teacher: List areas of improvement in teaching, advising, and/or curriculum development that you wish to work on in the coming academic year. |

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| --- | --- | --- | --- |
|  | Below Benchmarkfor Dept |  | Above Benchmark for Dept |
| **PROFESSIONAL ACTIVITIES, SCHOLARSHIP AND RESEARCH** Percentage applied = \_\_\_\_\_\_\_\_\_\_\_ |  |  |  |
| 1. Quality of contributions to the scholarly field in forms such as journal articles, books exhibitions, or performances |  |  |  |  |  |
| 2. Quantity of contributions to the scholarly field in forms such as journal articles, books exhibitions, or performances |  |  |  |  |  |
| 3. Impact of contributions to the scholarly field in forms such as journal articles, books exhibitions, or performances |  |  |  |  |  |
| 4. Quality of participation in and contributions to the effort to seek external funding |  |  |  |  |  |
| 5. Quality of participation in and contributions to receiving external funding |  |  |  |  |  |
| 6. The respect with which he/she is regarded by peers and leaders in his/her field |  |  |  |  |  |
| 7. Other: |  |  |  |  |  |

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| What were the greatest professional contributions of this faculty member to his/her field this year? 1. Publications, Performances, and Exhibitions: **[ITEMS #4 (a through i) and #6 in Biosketch]** Gleick, James. *The information: a history, a theory, a flood.* New York: Pantheon Books. 2011. Book. (# pages) Bagchi, Alaknanda. “Conflicting Nationalisms: The Voice of the Subaltern in Mahasweta Devi’s *Bashai Tudu*.” *Tulsa Studies in Women’s Literature* 15.1 (1996): 41-50. Refereed Scholarly Journal. Dream Life of Babies, Fay Gold Gallery, Atlanta, GA. Juried Solo Exhibition. 2. Professional and Public Lectures: **[ITEM #8 (a through e) in Biosketch]**3. Editorship of Journals, Review of Manuscripts, Books, Research Proposals, Curating and Jurying Exhibitions **[ITEM #6 in Biosketch]**4. Research Contracts and Grants: **[ITEM #5 (a & b) in Biosketch]** Ford Foundation: *Higher Education for Social Justice*, $350,000/four years. DECLINED. John D. and Catherine T. MacArthur Foundation: *Climate Solutions*, $3,000,000/5 years. AWARDED. 5. Awards and Honors , Fellowships (date, title of project, awarding agency, significance and value) **[ITEM #9 in Biosketch]**6. Narrative summary offered by Evaluator.  |
| In what respects would a change of direction or emphasis be helpful with respect to this faculty member's professional activities?List areas of focus for the upcoming academic year.  |

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|  | Below Benchmark |  | Above Benchmark |
| **SERVICE** Percentage applied = \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | for Dept |  | for Dept |
|  |  |  |  |
| 1. Quality of contributions to the Department  |  |  |  |  |  |
| 2. Quality of contributions to the School |  |  |  |  |  |
| 3. Quality of contributions to the Institute |  |  |  |  |  |
| 4. Quality of contributions to the professional discipline |  |  |  |  |  |
| 5. Quality of community and public service |  |  |  |  |  |
| 6. Effectiveness in recruiting talented students |  |  |  |  |  |
| 7. Effectiveness in advising undergraduate students |  |  |  |  |  |
| 8.Effectiveness in advising graduate students |  |  |  |  |  |
| 9. Other: |  |  |  |  |  |

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| What werethe most important service contributions of this faculty member? **(ITEM #7 and #8 in Biosketch**)1. Service to the Department Search Committee, Fall 20xx2. Service to the School HASS Council & Curriculum Committee HASS Executive Committee3. Service to the University Faculty Senate Planning & Resources Committee, Fall 2014-present Academic Standing Committee, Summer 2014-present IRB Committee, Summer 2014-present• Service to the Profession President-elect, International Society of Humanities Scholars.  External Evaluation Panel Member, University Search Committee, Relevant Date of service. Conference Organizing Committee, Conference Name, Location, Relevant Date of service.• Community and public service Trustee, Rensselaer County Historical Society, Fall 2005-present Member, American Friends Service Committee, Summer 2010-present Volunteer Academic Mentor, Troy Public High School, Fall 2014-present |
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| Does this person effectively and collegially contribute to the mission of the department? |

Signature of Faculty Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Department Head: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Please check here if there are additional comments on an attached sheet.