

SCHOOL OF

HUMANITIES, ARTS, AND SOCIAL SCIENCES

# DEPARTMENT HEAD’S ANNUAL ASSESSMENT OF FACULTY

Faculty Member \_\_\_\_\_\_\_\_SAMPLE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department Head/Evaluator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Member’s Mentor(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

On what basis have you compiled this assessment? (Evaluator: please check all boxes that apply)

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| 1. I have read student evaluations |  |
| 2. I have observed in the lab, studio, or classroom |  |
| 3. I have observed performances and/or presentations by the faculty member |  |
| 4. I have observed performances and/or presentations by the students of the faculty member |  |
| 5. I have reviewed publications |  |
| 6. I have reviewed Digital Measures reports |  |
| 7. I have reviewed the Bio-Sketch |  |
| 8. I have reviewed the Curriculum Vitae |  |
| 9. Other: |  |

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|  | Below Benchmark | |  | | | Above Benchmark | |
| **TEACHING** Percentage applied = \_\_\_\_\_\_\_\_\_\_ | for Dept | |  | | | for Dept | |
|  |  | |  | | |  | |
| 1. Effectiveness in teaching less advanced students |  |  | |  |  | |  |
| 2. Effectiveness in teaching more advanced students |  |  | |  |  | |  |
| 3. Depth of knowledge of the subject matter taught |  |  | |  |  | |  |
| 4. Currency of the subject matter taught |  |  | |  |  | |  |
| 5. Response of students to the faculty member |  |  | |  |  | |  |
| 6. Teaching load in comparison to others in the department |  |  | |  |  | |  |
| 7. Effectiveness in mentoring undergraduate students |  |  | |  |  | |  |
| 8.Effectiveness in mentoring graduate students |  |  | |  |  | |  |
| 9. Participation in accreditation reporting (e.g.Digital Measures) |  |  | |  |  | |  |
| 10. Other: |  |  | |  |  | |  |

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| Strengths as a teacher: **(ITEM #3 in Biosketch)**  1. Teaching Scores:  Spring 20xx  HIST 4750 19 students; course score: 4.5; teacher score: 4.88; Response rate: x%  HIST 6750 19 students; course score: 5.0; teacher score: 5.0; Response rate: x%  Fall 20xx  HIST 4750 19 students; course score: 4.5; teacher score: 4.88; Response rate: x%  HIST 6750 19 students; course score: 5.0; teacher score: 5.0; Response rate: x%  2. Student Advising and Thesis/Dissertation Committees:  UG student advising and mentoring of (disciplinary particulars) majors: 10 students  Dissertation Chair:  Student’s Name, Home Department; Title of Dissertation; Milestones (dates of candidacy exam; prospectus approved; dissertation defense).  Committee Member:  Student’s Name, Home Department: Title of Dissertation; Milestones (dates of candidacy exam; prospective approved; dissertation defense).  3. Curriculum Design/New Courses developed  4. Narrative summary offered by Evaluator |
| Weaknesses as a teacher:  List areas of improvement in teaching, advising, and/or curriculum development that you wish to work on in the coming academic year. |

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|  | Below Benchmark  for Dept | | |  | | | Above Benchmark for Dept | |
| **PROFESSIONAL ACTIVITIES, SCHOLARSHIP AND RESEARCH** Percentage applied = \_\_\_\_\_\_\_\_\_\_\_ |  | | |  | | |  | |
| 1. Quality of contributions to the scholarly field in forms such as journal articles, books exhibitions, or performances | |  |  | |  |  | |  |
| 2. Quantity of contributions to the scholarly field in forms such as journal articles, books exhibitions, or performances | |  |  | |  |  | |  |
| 3. Impact of contributions to the scholarly field in forms such as journal articles, books exhibitions, or performances | |  |  | |  |  | |  |
| 4. Quality of participation in and contributions to the effort to seek external funding | |  |  | |  |  | |  |
| 5. Quality of participation in and contributions to receiving external funding | |  |  | |  |  | |  |
| 6. The respect with which he/she is regarded by peers and leaders in his/her field | |  |  | |  |  | |  |
| 7. Other: | |  |  | |  |  | |  |

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| What were the greatest professional contributions of this faculty member to his/her field this year?  1. Publications, Performances, and Exhibitions: **[ITEMS #4 (a through i) and #6 in Biosketch]**  Gleick, James. *The information: a history, a theory, a flood.* New York: Pantheon Books. 2011. Book. (# pages)  Bagchi, Alaknanda. “Conflicting Nationalisms: The Voice of the Subaltern in Mahasweta Devi’s *Bashai Tudu*.” *Tulsa Studies in Women’s Literature* 15.1 (1996): 41-50. Refereed Scholarly Journal.  Dream Life of Babies, Fay Gold Gallery, Atlanta, GA. Juried Solo Exhibition.  2. Professional and Public Lectures: **[ITEM #8 (a through e) in Biosketch]**  3. Editorship of Journals, Review of Manuscripts, Books, Research Proposals, Curating and Jurying Exhibitions **[ITEM #6 in Biosketch]**  4. Research Contracts and Grants: **[ITEM #5 (a & b) in Biosketch]**  Ford Foundation: *Higher Education for Social Justice*, $350,000/four years. DECLINED.  John D. and Catherine T. MacArthur Foundation: *Climate Solutions*, $3,000,000/5 years. AWARDED.  5. Awards and Honors , Fellowships (date, title of project, awarding agency, significance and value) **[ITEM #9 in Biosketch]**  6. Narrative summary offered by Evaluator. |
| In what respects would a change of direction or emphasis be helpful with respect to this faculty member's professional activities?  List areas of focus for the upcoming academic year. |

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|  | Below Benchmark | | |  | | | Above Benchmark | |
| **SERVICE** Percentage applied = \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | for Dept | | |  | | | for Dept | |
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| 1. Quality of contributions to the Department | |  |  | |  |  | |  |
| 2. Quality of contributions to the School | |  |  | |  |  | |  |
| 3. Quality of contributions to the Institute | |  |  | |  |  | |  |
| 4. Quality of contributions to the professional discipline | |  |  | |  |  | |  |
| 5. Quality of community and public service | |  |  | |  |  | |  |
| 6. Effectiveness in recruiting talented students | |  |  | |  |  | |  |
| 7. Effectiveness in advising undergraduate students | |  |  | |  |  | |  |
| 8.Effectiveness in advising graduate students | |  |  | |  |  | |  |
| 9. Other: | |  |  | |  |  | |  |

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| What werethe most important service contributions of this faculty member? **(ITEM #7 and #8 in Biosketch**)  1. Service to the Department  Search Committee, Fall 20xx  2. Service to the School  HASS Council & Curriculum Committee  HASS Executive Committee  3. Service to the University  Faculty Senate Planning & Resources Committee, Fall 2014-present  Academic Standing Committee, Summer 2014-present  IRB Committee, Summer 2014-present  • Service to the Profession  President-elect, International Society of Humanities Scholars.  External Evaluation Panel Member, University Search Committee, Relevant Date of service.  Conference Organizing Committee, Conference Name, Location, Relevant Date of service.  • Community and public service  Trustee, Rensselaer County Historical Society, Fall 2005-present  Member, American Friends Service Committee, Summer 2010-present  Volunteer Academic Mentor, Troy Public High School, Fall 2014-present |
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| Does this person effectively and collegially contribute to the mission of the department? |

Signature of Faculty Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Department Head: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please check here if there are additional comments on an attached sheet.