

SCHOOL OF

HUMANITIES, ARTS, AND SOCIAL SCIENCES

# DEPARTMENT HEAD’S ANNUAL ASSESSMENT OF FACULTY

Faculty Member \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department Head/Evaluator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

On what basis have you compiled this assessment? (Please check all boxes that apply)

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| 1. I have read student evaluations |  |
| 2. I have observed in the lab, studio, or classroom |  |
| 3. I have observed performances and/or presentations by the faculty member |  |
| 4. I have observed performances and/or presentations by the students of the faculty member |  |
| 5. I have reviewed publications |  |
| 6. I have reviewed Digital Measures reports |  |
| 7. I have reviewed the Bio-Sketch |  |
| 8. I have reviewed the Curriculum Vitae |  |
| 9. Other: |  |

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|  | Below Benchmark | |  | | | Above Benchmark | |
| **TEACHING** Percentage applied = \_\_\_\_\_\_\_\_\_ | for Dept | |  | | | for Dept | |
|  |  | |  | | |  | |
| 1. Effectiveness in teaching less advanced students |  |  | |  |  | |  |
| 2. Effectiveness in teaching more advanced students |  |  | |  |  | |  |
| 3. Depth of knowledge of the subject matter taught |  |  | |  |  | |  |
| 4. Currency of the subject matter taught |  |  | |  |  | |  |
| 5. Response of students to the faculty member |  |  | |  |  | |  |
| 6. Teaching load in comparison to others in the department |  |  | |  |  | |  |
| 7. Effectiveness in mentoring undergraduate students |  |  | |  |  | |  |
| 8.Effectiveness in mentoring graduate students |  |  | |  |  | |  |
| 9. Participation in accreditation reporting (e.g.Digital Measures) |  |  | |  |  | |  |
| 10. Other: |  |  | |  |  | |  |

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| Strengths as a teacher: |
| Weaknesses as a teacher: |

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|  | Below Benchmark  for Dept | | |  | | | Above Benchmark for Dept | |
| **PROFESSIONAL ACTIVITIES, SCHOLARSHIP AND RESEARCH** Percentage applied = \_\_\_\_\_\_\_\_\_ |  | | |  | | |  | |
| 1. Quality of contributions to the scholarly field in forms such as journal articles, books exhibitions, or performances | |  |  | |  |  | |  |
| 2. Quantity of contributions to the scholarly field in forms such as journal articles, books exhibitions, or performances | |  |  | |  |  | |  |
| 3. Impact of contributions to the scholarly field in forms such as journal articles, books exhibitions, or performances | |  |  | |  |  | |  |
| 4. Quality of participation in and contributions to the effort to seek external funding | |  |  | |  |  | |  |
| 5. Quality of participation in and contributions to receiving external funding | |  |  | |  |  | |  |
| 6. The respect with which he/she is regarded by peers and leaders in his/her field | |  |  | |  |  | |  |
| 7. Other: | |  |  | |  |  | |  |

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| What were the greatest professional contributions of this faculty member to his/her field this year? |
| In what respects would a change of direction or emphasis be helpful with respect to this faculty member's professional activities? |

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|  | Below Benchmark | | |  | | | Above Benchmark | |
| **SERVICE** Percentage applied = \_\_\_\_\_\_\_\_\_ | for Dept | | |  | | | for Dept | |
| 1. Quality of contributions to the Department | |  |  | |  |  | |  |
| 2. Quality of contributions to the School | |  |  | |  |  | |  |
| 3. Quality of contributions to the Institute | |  |  | |  |  | |  |
| 4. Quality of contributions to the professional discipline | |  |  | |  |  | |  |
| 5. Quality of community and public service | |  |  | |  |  | |  |
| 6. Effectiveness in recruiting talented students | |  |  | |  |  | |  |
| 7. Effectiveness in advising undergraduate students | |  |  | |  |  | |  |
| 8.Effectiveness in advising graduate students | |  |  | |  |  | |  |
| 9. Other: | |  |  | |  |  | |  |

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| What werethe most important service contributions of this faculty member? |
| In what ways could the service contributions of this faculty member be more effective? |
| Does this person effectively and collegially contribute to the mission of the department? |

Signature of Faculty Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Department Head: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please check here if there are additional comments on an attached sheet.